Council Meeting Avoca City Council, June 17, 2025

Mayor Tom Bruck called the meeting to order at 5:30 PM with Deb Calhoon, Robert McCarthy and Drew Becker present. Absent: William Dea and Diane Stamp (tried to connect via Zoom). Motion by McCarthy, seconded by Becker to approve the agenda. Motion carried 3-0.

Motion by Becker, seconded by Calhoon to approve the consent agenda consisting of the following:

* Approval of the minutes: May 6, 2025 and May 20, 2025
* Approval of the claims, payroll, financials, and bank reconciliation
* Liquor license renewals: The Original Pottawattamie County Fair Board Association
* Partial Payments: 2025 Edgington Part Trail Improvements – DPS, LlC (payment #2 and change order #1)
* Block Party Permit: 100th Block of S Elm St (July 5, 2025), 200th Block of N Elm St (July 4, 2025 and 100th Block of S Elm St (July 4, 2025).
* Approving Castle Grove Roofing estimate for roof repairs
* Parade Permit: Main Street (July 4, 2025)

Motion carried 3-0.

The council changed the date of the sale of the bonds for the Public Safety Building and the Avoca Veterans Community Center. Motion by Calhoon, seconded McCarthy to approve RESOLUTION 25-0617-01: RESOLUTION SETTING THE DATE FOR THE SALE OF GENERAL OBLIGATION URBAN RENEWAL BONDS, SERIES 2025. On a roll call: AYES: 3, NAYS: 0.

The council sets employee wages every July. Motion by McCarthy, second by Becker to approve RESOLTUTION 25-0617-02: WAGE ADJUSTMENTS. On a roll call: AYES: 3, NAYS: 0.

The council is entering into an agreement with Placer Labs to acquire data to evaluate market activity to identify development activities. Motion by Calhoon, seconded by Becker to approve RESOLTUION 25-0617-03: APPROVING AN ORDER FORM AGREEMENT WITH PLACER LABS INC. FOR LOCATION ANALYTICS SERVICES. On a roll call: AYES: 3, NAYS: 0.

The City finances require transfers at the end of the fiscal year to finalize the budget. Motion by Calhoon, seconded by McCarthy to approve RESOLUTION 25-0617-04: APPROVING FISCAL YEAR 2025 YEAR END TRANSFERS with the change of transfer 501 fund to 167 fund for the amount of $4,266.00. On a roll call: AYES: 3, NAYS: 0.

The City Administrator presented to the council a new evaluation form for the City Administrator and the City Clerk. They discussed making the document a working document so the employees can fill in their part then send to mayor and council to fill in their part. Then the mayor can meet with the employees and discuss the evaluation.

Reports/Comments:

* EMS – called out during meeting. Did receive report with packet
* Library
* Public works
* City Administrator: Big thanks to Public Works, pool staff and Drew Becker helping get pool up and running. We have ground movement for the Public Safety Building, AVCC construction contracts are being finalized, Regional Water has gone back into the Red status for water conservation.
* Calhoon: Pool bathhouse needs to be looked at for some upkeep.
* McCarthy: Is there an easement along the north side of the Public Safety Building for utilities, need to investigate this.

Motion by McCarthy, seconded by Becker to adjourn at 6:12 PM. Motion carried 3-0.

|  |  |  |
| --- | --- | --- |
| 05-01-25 thru 05-31-25 | CLAIMS | AMOUNT |
| AFLAC | VOL INS | $34.44 |
| AGRILAND FS INC | FUEL/QUICK DRY FOR FIELDS | $2,846.12 |
| AV BUILDING | MISC ITEMS | $720.70 |
| AV MUNICIPAL UTILITIES | WATER BILL | $346.36 |
| AV SEED & CHEMICAL | GRASS SEED/TORDON | $128.69 |
| BADGER METER, INC. | MONTHLY HOSTING SVC | $239.85 |
| BAKER & TAYLOR | MATERIALS | $79.04 |
| BEELNER'S SERV | SPRINKLER RPR | $3,541.10 |
| BENNETT REFRIGERATION INC | SVC ICE MACHINE/FREEZER | $306.84 |
| BOMGAARS | MISC ITEMS | $978.47 |
| BOUND TREE MED | EMS SUPPLIES | $734.88 |
| CENGAGE LEARNING INC | MATERIALS | $49.38 |
| COLLECTION SERV | CHILD SUPPORT | $633.60 |
| COMPUTER SYSTEMS, INC. | MONITORING/365/SERVER | $3,188.51 |
| CYCLES PLUS | BATTERY/KEYS/CART RPR | $514.40 |
| D & K PRODUCTS | CHEMICALS | $140.00 |
| DANKO | HELMENT/CHAPMAN | $542.08 |
| DAVES STUMP | STUMP REMOVAL | $225.00 |
| DEB CALHOUN | 2ND FLIGHT 1ST PLACE | $300.00 |
| DELTA DENTAL | DENTAL PAYABLE | $137.94 |
| DPS, LLC | 2025 PARK TRAIL IMPROV-PYMT 1 | $121,515.21 |
| EDS LAWN EQUIPMENT | SVC MWR #4 | $329.00 |
| FOLLETT | YEARLY FEE | $1,476.32 |
| GRIFFEN PLUMB | JET MAIN | $250.00 |
| GUARDIAN | LTD/STD/AD&D/LIFE | $583.91 |
| HANNAH BARRETT | 3RD FLIGHT 3RD PLACE | $180.00 |
| HANSON ATTYS | LGL SVC | $97.00 |
| HARLAN HARDWARE | BALLAST | $62.99 |
| HARLAN NEWSPAPERS | PUBLICATION | $449.70 |
| HOEPNER TERESA | IMFOA REIMBURSEMENT | $44.85 |
| HOLTZ SERVICE | MWR PARTS | $275.52 |
| HORIZON EQUIP | EQUIPMENT-DNR GRANT | $3,024.26 |
| I P E R S | IPERS | $6,684.39 |
| I R S | FED/FICA TAX | $11,573.43 |
| IA ONE CALL | JAN-MAR 25 CALLS | $26.40 |
| IA TREASURER | APRIL EXCISE/SALES TAX | $5,043.51 |
| ICMA | YRLY DUES | $428.48 |
| INTELLIGENT INSTRUMENTS | SOUND CAMERA | $28,000.00 |
| JAYCEE SCHUEMAN | 2ND FLIGHT 2ND PLACE | $240.00 |
| JDW MIDWEST LLC | APRIL SVCS | $2,065.00 |
| JENSEN BUILDERS LTD | PUBLIC SAFETY STATION-PYMT 1 | $23,750.00 |
| JOSH CALHOUN | 1ST FLIGHT 3RD PLACE | $180.00 |
| JOURNAL-HERALD | PUBLICATIONS | $643.26 |
| JUDITH GRIFFEN | SUNRISE RIDGE INCENTIVE | $5,000.00 |
| JUDY SCHOMERS | 2ND FLIGHT 3RD PLACE | $180.00 |
| KEAST FORD | RPR F350 | $4,375.37 |
| KIESEL GALE | MONTHLY REPORTING | $1,000.00 |
| LORIE ESPESETH | 3RD FLIGHT 1ST PLACE | $300.00 |
| LYNCH DALLAS, PC | LEGAL SVC | $1,550.00 |
| MARNE ELK HORN | PHONE/INTERNET/CABLE | $766.34 |
| MARTIN & SONS | RIGHT OF WAY TREES | $5,000.00 |
| MCCARTHY TRENCH | LEAK ON 450TH ST | $2,573.23 |
| METERING & TECHNOLOGY | ENDPOINTS/REGISTERS | $26,125.99 |
| MIDAMER ENERGY | UTILITY BILL | $4,301.01 |
| MIDSTATES BANK | WIRE FEE/CAMERA | $26.75 |
| MIDWEST LABS | TESTING | $443.61 |
| MIDWEST SOUND & LIGHTING | SVCD CLUBHOUSE MUSIC SYSTEM | $321.00 |
| MIDWEST TROPHY & AWARDS | NAME PLATES | $4.00 |
| MIDWEST TURF | FAIRWAY MOWER | $68,089.36 |
| NAPPA | MISC ITEMS | $435.13 |
| NEBRASKA MACHINERY | BACKHOE REMANDER ON INV | $9.20 |
| NISHNA VALLEY PEST CONTRL | PEST CONTROL | $365.00 |
| PETTY CASH | COUPLES TOURN PAYOUT/POOL START UP | $4,260.00 |
| PHYSICIAN'S CLAIMS COMPAY | NOV-DEC BILLINGS | $2,286.83 |
| POTT CO GIS/IT | ANNUAL SOFTWARE 25-26 | $573.49 |
| R & S WASTE | TRASH/COLLECTION | $15,521.09 |
| RATZLAFF LAWN CARE LLC | APRIL MOWS/TRIM | $4,604.00 |
| REGIONAL WATER | APRIL USAGE | $26,864.65 |
| RYAN JIM | TREES | $260.00 |
| SAGE JEFF | UNIFORM-JEFF | $350.00 |
| SHANNON GEARHART | 1ST FLIGHT, 2ND PLACE | $240.00 |
| SHORT ELLIOT HENDRICKSON | PUBLIC SAFETY BUILDING | $3,163.92 |
| SNYDER & ASSOC | ENGINERING SVC | $3,629.39 |
| STACY DAVIS | 1ST FLIGHT 1ST PLACE | $300.00 |
| TAMI WRIGHT | 3RD FLIGHT 2ND PLACE | $240.00 |
| TITAN MACHINERY (AVOCA) | FITTINGS | $38.40 |
| TOYNE | TRUCK RPR | $2,183.44 |
| TREASURER OF STATE | STATE TAX | $1,089.96 |
| TROUT TYLER | IMMC REIMBURSEMENTS | $93.29 |
| U S POST OFFICE | JUNE 25 UT BILLS | $518.00 |
| US BANK | MISC ITEMS | $2,042.21 |
| VERIZON WIRELESS | CELL PHONE | $350.41 |
| VSP | VISION | $140.59 |
| WELLMARK | HEALTH | $10,098.45 |
| WELLS FARGO-COPIER LEASE | COPIER LEASE | $522.87 |
| PAYROLL CHECKS | PAYROLL CHECKS ON 05/14/2025 | $17,854.78 |
| PAYROLL CHECKS | PAYROLL CHECKS ON 05/28/2025 | $19,861.53 |
|  | CLAIMS TOTAL | $460,563.92 |
|  |  |  |
|  | GENERAL FUND | $185,491.30 |
|  | GOLF COURSE FUND | $93,953.99 |
|  | AQUATIC CENTER FUND | $1,932.82 |
|  | ROAD USE TAX FUND | $12,045.42 |
|  | EMPLOYEE BENEFITS FUND | $4,771.09 |
|  | LOCAL OPTION TAX FUND | $44,541.96 |
|  | LIBRARY TRUST FUND | $128.42 |
|  | DEBT SERVICE FUND | $516.88 |
|  | CAP PROJ - PUBLIC SAFETY FUND | $26,913.92 |
|  | CAP PROJ - COMM CENTER FUND | $85.14 |
|  | URBAN RENEWAL CAP PROJ FUND | $5,097.00 |
|  | URBAN RENEWAL ADMIN FUND | $2,850.54 |
|  | WATER FUND | $67,599.39 |
|  | SEWER FUND | $12,361.45 |
|  | STORM WATER FUND | $2,274.60 |

|  |  |  |  |
| --- | --- | --- | --- |
| 05-01-25 THRU 05-01-25 |  |  | REVENUE |
| GENERAL TOTAL |  |  | $120,590.93 |
| GOLF COURSE TOTAL |  |  | $29,460.34 |
| AQUATIC CENTER TOTAL |  |  | $785.00 |
| HOTEL/MOTEL TAX TOTAL |  |  | $9,441.53 |
| ROAD USE TAX TOTAL |  |  | $19,300.86 |
| EMPLOYEE BENEFITS TOTAL |  |  | $15,616.66 |
| LOCAL OPTION TAX TOTAL |  |  | $31,177.73 |
| TIF - URBAN RENEWAL #1 TOTAL |  |  | $4,039.40 |
| LIBRARY TRUST TOTAL |  |  | $50.00 |
| DEBT SERVICE TOTAL |  |  | $3,229.53 |
| CAP RESERVE TOTAL |  |  | $351.63 |
| CAPITAL - MISC GOLF TOTAL |  |  | $985.00 |
| CAP PROJ - COMM CENTER TOTAL |  |  | $1,758.28 |
| LIBRARY TRUST -PERPETUAL TOTAL |  |  | $279.00 |
| WATER TOTAL |  |  | $194,356.85 |
| WATER SINKING FUND TOTAL |  |  | $10,264.16 |
| SEWER TOTAL |  |  | $38,678.19 |
| SEWER SINKING FUND TOTAL |  |  | $8,234.25 |
| STORM WATER TOTAL |  |  | $9,882.08 |
| STORM WATER SINKING FUND TOTAL |  |  | $2,307.92 |
| TOTAL REVENUE |  |  | $500,789.34 |

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teresa M Hoepner, City Clerk